



A not for profit corporation

Board of Directors Meeting Minutes

Tuesday, February 1, 2022

Board Attendance:

	Name	Officer	Committee Head
X	Matt Johnson (Dir)	President	Communication
X	Jeanie Smith (Dir)	Vice President	
X	Lynette Tuggle (Dir)	Treasurer	
X	Monika Rodriguez (Dir)	Secretary	Welcome Committee
	Doug Schwegman (Dir)		
X	Brian Stouffer (Dir)		
X	Dave Szymendera (Dir)		
X	Ken Brennan		Lake Management
X	Jason Hawkins		Landscaping
	Yvette Johnson		Social

Matt called the meeting to order at 7:34 p.m.

Lynette made a motion to approve the January minutes, Matt seconded, and the motion carried.

President's Report:

- The next board meeting will be Tuesday, March 1, 2022, at 7:30 p.m., location TBD.
- Will send out notice to residents of several plowing service recommendations.
- Matt followed up with village and streetlamps on north end of Oakwood are all lit, although some are pretty dim. Ken canvassed the south end of Oakwood and only one light seems to be problematic, which the village will follow up on.
- Mike Ramsey from village cancelled Wednesday, February 2, 2022, meeting to discuss outlet due to inclement weather, will reschedule.
- Matt will follow up with board members that are due for re-election in 2022.

2021-2022 Meeting Dates

March 1 April 5 April 18 Annual Meeting

Members Forum:

Nothing to report.

Treasurer's Report:

- Lynette provided the board with electronic copies of unpaid assessments. Balance sheets will be sent out once PNC issues bank statement.
- Matt made a motion to approve the expenditure of \$3,901 to Quantum Insurance Group for Oakwood Homeowners Association insurance, Lynette seconded, and the motion carried.
- Lynette received a key to UPS door to access OHA PO Box as the UPS store itself is closed.

Committee Reports:

Lake Management Report

- Matt still has to work on sending out a letter to homeowner and landscaping company notifying them that a vehicle cannot be parked on OHA property but can be parked on the path near property.

Landscape Report

- Lights have not been removed from entrances, hoping they will be removed soon, weather depending. Jason will unplug lights, so they no longer turn on.

Social Report

- Next events are the Egg Hunt (April) and Fishing Derby Beach Party (June).

Communications Report

- Matt has been in communication with Vinteam regarding email and website services. Jeanie and Lynette will work with Matt on possible options, ideas for Oakwood website services.
- Google links Oakwood Homeowners Association in Oakley, CA to our website and Lynette's contact information. Matt will contact Google and the Oakwood Homeowners Associations in Oakley, CA regarding the issue.
- 2022 is a Directory year, anticipate Fall distribution. Neighborhood Watch has offered to go door to door to encourage completion of directory forms. Monika recommended having a table at the Fishing Derby for form submittal.
- Matt will email deadline dates for Oak Leaf contributions.

Welcoming Report

- Nothing new to report.

Old Business

- Revising OHAP 2.0, Matt will distribute latest version so OHA Board can review, revise, and finalize.

New Business

- Annual Meeting, Matt will reach out to the Highschool to see if they have availability for the meeting.
- Matt will also reach out to the Junior High School to let the new staff know that we have traditionally used their facility.

Public Comment

No public comment.

Jeanie motioned to adjourn the meeting at 8:27 p.m., Monika seconded.