



A not for profit corporation

Board of Directors Meeting Minutes

Tuesday, December 1, 2020

Board Attendance:

	Name	Officer	Committee Head
X	Matt Johnson (Dir)	President	Communication
X	Jeanie Smith (Dir)	Vice President	
X	Lynette Tuggle (Dir)	Treasurer	
X	Monika Rodriguez (Dir)	Secretary	Welcome Committee
X	Doug Schwegman (Dir)		
X	Brian Stouffer (Dir)		
X	Dave Szymendera (Dir)		
X	Ken Brennan		Lake Management
X	Jason Hawkins		Landscaping
	Yvette Johnson		Social

Matt called the meeting to order at 7:35 p.m.

Jeanie made a motion to approve the November minutes with several changes, Monika seconded, Doug abstained, and the motion carried.

President's Report:

The next board meeting will be Tuesday, January 5, 2020 at 7:30 p.m., location TBD.

2020-2021 Meeting Dates

January 5 February 2 March 2 April 6

Members Forum:

- Ken recommended Lynette get reimbursed for software needed to upgrade her computer for QuickBooks to operate correctly, computer upgraded is OHA property and purchase of software will be reimbursed.

Treasurer's Report:

- Lynette provided the board with electronic copies of statements prior to the meeting.
- Received partial payment for outstanding dues from property several years past due.
- Cutoff date for invoices is December 31, 2020.

Vice President's Report:

Nothing to report this month, will update agenda to no longer include as a report out.

Committee Reports:

Lake Management Report

- Submitted three articles for Oak Leaf.

- Spent \$500 from 2020 budget instead of 2021 budget on oxygen probe, pH calibration samples and compressor rebuild.

Landscape Report

- Holiday lights were installed, some concerns over installation, company was back out to make some changes and to put timer on lights.
- Will put Holiday Lights out for bid next year as not satisfied with work.

Social Report

- No plans at this time for other social events, will monitor COVID-19 and CDC guidelines.

Communications Report

- Oak Leaf deadline for articles is December 4th, delivered mid-December.
- Some positive feedback from residence on the Directory.
- Oakwood OHA Facebook page postings and comments will be monitored and deleted if necessary.
- By-Laws out of date in Directory, will put article in the Oak Leaf updating.

Welcoming Report

- Updated the Welcome Letter, distributed for final comments.

Old Business

- An attorney representing Citadel properties reached out to five Oakwood properties regarding sump pump runoff into Citadel property. Matt reached out to the five homeowners and drafted a response based on letter OHA Board received. Will send out letter notifying attorney that OHA has no authority in terms of sump pump runoff requirements.
- Dave has agreed to spearhead coordinating 37 households interested in light pole conversion. A quote was received regarding electric and solar conversion and a possible discount.
- OHAP 2.0 OHA Financial Controls will be sent out and discussed at the January meeting.
- Handling of assignments of Directors delayed until January. Ken discussed Article III, Sections 2 and 5 applicability. Matt wants to receive advise from legal/official sources.

New Business

- Budget 2021 discussion. Doug made a motion to approve the 2021 Budget as proposed, Monika seconded, and the motion carried. No increase in dues for 2021.
- Neighborhood Watch has had several meetings and have conferred with several police departments. Janie asked if Oakwood Neighborhood Watch could have a folder on OHA Google Drive. It was determined that OHA can help promote and engage with Oakwood Neighborhood Watch, but that the group must be run independently and therefore can establish own email and Google Drive, independent of OHA.

Public Comment

- No public comment.

Doug motioned to adjourn the meeting at 8:57 pm, Jeanie seconded.