



Board of Directors Meeting
Monday, November 7, 2016

	Name	Officer	Committee Head
X	Matt Johnson (Dir)	President	Communication
X	Mark Nelson (Dir)	Vice President	Landscaping
X	Lynette Tuggle (Dir)	Treasurer	
	Laura Connolly (Dir)	Secretary	
X	Doug Schwegman (Dir)		
	Monika Rodriguez (Dir)		Welcome Committee
	Jeanie Smith (Dir)		Welcome Committee
X	Ken Brennan		Lake Management
	Yvette Johnson		Social

Matt Johnson called the meeting to order at 7:39 p.m.

Matt welcomed Lake Committee Chairman, Ken Brennan, to the meeting.

Approval of Minutes:

Mark Nelson moved and Matt Johnson seconded the approval of the minutes for the October 4, 2016 meeting. All voted aye.

President's Report:

The next meeting will be December 5, 2017 at the library.

Treasurer's Report:

Lynette Tuggle had previously emailed the monthly reports. She passed out the list of unpaid assessments. She noted that one resident had not paid the assessment for two years. In accordance with Association policy, she had Matt Johnson sign a letter stating that a lien would be filed if the assessment is not paid by November 30. Another property (that already had a lien) paid the past due amounts but did not pay the current year's assessment or the fee to remove the lien. She has not removed the lien on this property.

The certificate of deposit at Royal Bank matured. She placed the money in a money market account at PNC Bank that is paying 1% for three months.

Committee Reports:

Lake Committee:

Ken Brennan brought to the Board's attention that a Lake Charles outlet was corroding. There appears to be structural damage. The pipe is on private property and the cost to replace it should not be the Association's. The Village and the homeowner are responsible. The Association's responsibility ends with the common area.

After discussion, it was agreed that we would notify the Village of the problem and include pictures of the pipe in question.

Landscape Committee:

Mark Nelson stated the he attempted to receive quotes for the landscaping contract from four vendors. Besides TJ's Land Care (our current vendor) only one other quote was received. This quote was 48% higher than our current vendor.

Lynette Tuggle moved seconded by Doug Schwegman that we approve the three year contract with TJ's Landcare with a 30 day out clause. All voted aye.

Oakwood will have Holiday Lights again this year.

Social Committee:

The Halloween Party was a success.

We have three new signs advertising our events. The signs for the Halloween Party were put up a week in advance.

Communication Committee:

Oak Leaf articles are due by December 2. The Oak Leaf will be delivered by the weekend of December 10.

New Business:

The preliminary budget for 2017 was discussed by the Board. The Board made several changes to the copy provided by the Treasurer. Lynette Tuggle will incorporate the suggested changes and email the Board the revised preliminary budget.

Meeting Adjourned:

Matt Johnson moved, seconded by Doug Schwegman that the meeting be adjourned at 8:49 pm. All voted aye.

