



A not for profit corporation

Board of Directors Meeting Minutes

Tuesday, March 5, 2024

Board Attendance:

	Name	Officer	Committee Head
X	Brian Stouffer (Dir)	President	
	David Koehler (Dir)	Vice President	
X	David Sopczynski (Dir)	Treasurer	
	Monika Rodriguez (Dir)	Secretary	Welcome Committee
X	Jeanie Smith (Dir)		Communication
	Luke Stanczyk (Dir)		Communication
X	Dave Szymendera (Dir)		Social
X	Ken Brennan		Lake Management
	Jason Hawkins		Landscaping

Brian called the meeting of the OHA Board of Directors to order at 7:35 p.m.

David Sopczynski made a motion to approve the February meeting minutes as presented and the motion carried.

President’s Report:

- Website billing has been transferred to Dave Sopczynski. Reviewed the services we were paying for and reduced to one email account and moved to a discounted annual plan, saving over 50% on what we were paying previously.
- Discussed Annual Meeting preparation with Matt Johnson and got a full checklist of tasks to be accomplished. We are already in a good spot with what we’ve done so far (securing venue, reaching out to guest speakers).
- Will need assistance from Board to stuff envelopes when we mail out the Annual Meeting announcement. I will bring them to the April board meeting and we will divide them up.
- Solitude Lake Management has agreed to give a guest speech at the Annual Meeting – we are working with Lake Management Committee to work out the details.

2023-2024 Meeting Dates

April 2 April 22 (Annual Meeting) May 7

Members Forum:

Nothing to report.

Treasurer’s Report:

- We have received the Directory information request from Matt Johnson, so that can go out with annual dues this summer.
- Working on some technical issues with the Auditor — we have to convert the file format of all of our records to be compatible with Auditor’s system. This has delayed the finalization of the audit, but everything is in line to be wrapped up soon.
- Will follow up with Auditor about some questions on reserve funds accounts.
- We have signed on two new advertisers.

- Venmo account has been set up for Social Committee events donations — we will work out how to specifically earmark this income in the budget. Exploring possibility for digital payments for annual dues, but this will probably have to wait until next year.
- Still working to verify with QuickBooks that the \$500 fee is not an annual fee but a onetime fee.

Vice President's Report:

- Nothing to report

Committee Reports:

Lake Management Report

- Ken Brennan is planning his speech for the Annual Meeting. He will talk about the science behind our algae treatment issue and plan, which will lead into the presentation by the Solitude representative.
- At the next LMC meeting in 2 weeks they will have a Zoom meeting with Solitude to kick off this season of lake treatment.
- LMC has discussed the Village's outlet relocation plan for Lake Charles. David Kohler has been running point with the Village and was able to obtain the four plans they are currently considering. LMC recommends the Board get involved in the decision-making process to look after our interests.
- The LMC is considering installing a new rack that can hold several kayaks for the Lock & Dock Program.
- The LMC has decided that from here on, Lock & Dock Program contracts will be countersigned by the Board President.

Landscape Report

- Carol Johnson has signed Oakwood up for Westmont's Adopt-a-Planter program and has volunteered to manage that project.
- Ken Brennan pointed out that the monument at the South Entrance needs some maintenance.

Social Report

- Easter Egg Hunt is good to go for March 23rd. Announcements have been sent out, goodie bags and eggs are being stuffed, and RSVPs are rolling in.
- Planning for the next event, Fishing Derby/Beach Party, will kick off after the Annual Meeting.

Communications Report

- Luke has completed the first quarter 2024 issue of the Oak Leaf and will oversee its printing and delivery over the next week.

Welcoming Report

- Nothing to report.

Old Business

- Willowcrest Development Proposal updates:
 - Nothing additional to report.
- Outlet Update:
 - Nothing additional to report.

New Business

- Annual Meeting, April 22nd at Westmont High School
 - Preparations are underway. Some final details like door prizes, envelope stuffing, and plaques for outgoing members will be taken up at the April Board meeting.
- Bylaws and Capitol Fund Working Groups
 - Ken Brennan provided a list of capitol assets owned by the HOA, their purchase prices, and installation dates. This will be very valuable in setting up our long-term capitol plan.
 - Establishing these working groups will be a top priority in the second half of the year, once we have wrapped up the Annual Meeting.

Public Comment

No public comment

Jeanie Smith motioned to adjourn the meeting at 9:03 p.m.