

OHA Board of Directors Meeting Minutes

Date: 2 November 2006 **Location:** Park Federal Bank

Directors in Attendance:

Jerry Harlow
Matt Johnson
Darlene Garay
Roger Westman
Theresa Marbach
Jayne Scroger (7:10pm)

Attendees:

Ken Brennan

The meeting was called to order at 7:00 pm. A quorum was present.

In Executive Session a **motion** to accept Jackie Hummel's verbal & written resignation was unanimous, as was a **motion** to accept Jayne Scroger as a new director. The General Session followed.

Minutes of the October Board meeting were approved.

Members Forum -

Electrical Accesses: Eastern Shoreline – Ken Brennan

- **Motion** to accept Meade Electric's proposal for electrical installation passed unanimously.
- Meade will be on site November 8th at 3:30pm
- 14 Kyle Court, Willowbrook is a representative installation site that we can visit.

2007 Goals & Budget –

OHA Board Goals – Roger Westman

- OHA Financial Goals
- OHA Document Control Procedure
- OHA Goals & Budget Review
- Give Recognition to Volunteers
- Increase Fun & Effectiveness of the Board
- Document our Legal Responsibilities

Financial Goals – Jerry Harlow

- Pay the Bills
- Receive Funds
- Issue Invoices & Statements
- Act as Bank Interface
- Audit Annually (legal requirement is to keep the last 7 years of financial documentation per Peggy Niles CPA)

Landscape Goals – Jayne Scroger

- General maintenance
- Assure contractors fulfill contract specs
- Set up a contract for tree care separate from the general landscape contract
- Entrance maintenance and upkeep
- Increase committee members

Social Committee Goals – Theresa Marbach

- Improve signage for events
- Change annual BBQ date to avoid conflict with other popular events

- Increase committee membership
- Increase number of events

Lake Management Committee Goals – Ken Brennan

- Evaluate effectiveness of lake overflow
- Add a new bulletin board by the Dock & Lock area
- Mulch
- Weed abatement
- Water monitoring
- Add new plantings
- Goose prevention
- Aeration project

Communication Committee Goals – Jerry Harlow

- Improve the Oakleaf

Technical Committee Goals – Matt Johnson

- Build a group of 5-10 members to investigate creation of a resident/user database
- Use security logins so members can update personal data, submit surveys, feedback forms, etc
- Security cameras for areas subject to vandalism
- Facilitate bulk delivery of sand, dirt, mulch, etc to interested homeowners
- Post event summaries online

President's Report – R. Westman

- RW received many good comments on the quality and timeliness of the Oakleaf and the Directory

Social Committee – T. Marbach

- The Halloween party was very successful. 200 attendees, 160 RSVP'd. There was a prize drawing from the names of those who RSVP'd.

Lake Management Committee Report – K. Brennan

- 21 homeowners donated approximately \$4300.00 for the aeration project.

Landscape Committee Report – J. Scroger

- TruGreen has been rude and unresponsive
- Rainmaker shutdown the irrigation system at one entrance; Mueller at the other.
- JS recommends contracting with Rainmaker to handle this work at both entrances next year
- JS received 3 responses to the general landscaping RFP. Considering Fox and TJ's proposals

Old Business -

- Cut Above charged \$1600 to replace the beach sand, which being unbudgeted and overlimit, required board approval before payment. JH made a such **motion** via email, which passed.

Adjournment

- Meeting adjourned at 9:34 pm

Reminders:

- Next meeting is 7:00 pm on Thursday 7 December 2006 at Park Federal. ***
- Following meeting will be at 7:00pm on January 4th, 2007 at Park Federal

*** Per interim email sent by RW: Because of Thurs. Dec 7Th being the only available date for the Holiday Party I am changing the OHA Dec Board meeting to TUES. Dec. 5Th